



of the employer/client or is required or permitted by law, or if the member becomes aware of illegal activity in which case each member agrees and commits to report the illegal activity to appropriate law enforcement authorities. Disclosure of confidential information may be required by the PACC Board of Directors for it to properly exercise its duties or responsibilities.

11. Every member agrees and commits to avoid or, where unavoidable, disclose all actual and potential conflicts of interest that might influence or might be perceived to influence her or his personal actions, objectivity or judgment.
12. Every member agrees and commits to support, promote and apply the principles of human rights, equity, dignity and respect in the workplace, within the profession, and in society as a whole.
13. Every member agrees and commits to adhere to any statutory acts, regulations and bylaws that relate to the field of information privacy, access and information governance, as well as all civil and criminal laws, regulations and statutes.
14. Every member agrees and commits to avoid engaging in or condoning any activity expected or intended to circumvent the clear intention of the letter or spirit of law.
15. Every member agrees and commits to improve her or his professional competence by continually striving to increase her or his proficiency through relevant and meaningful continuing education and experience and by engaging in activities that enhance knowledge, skills, training and competencies, and the credibility and value of the profession, and which foster the kinds of professional standards that merit the public's trust.
16. PACC has the discretion to refuse or revoke the membership of any person in appropriate circumstances or as set out in the PACC bylaws.
17. Every member agrees and commits to be subject to and abide by the disciplinary procedures and sanctions set out by the PACC Board of Directors.

Statement of Ethical Principles and Professional Conduct



Privacy & Access Council of Canada
Conseil du Canada de l'Accès et la vie Privée
www.PACC-CCAP.ca

· PACC-CCAP Code of Conduct ·



Statement of Ethical Principles & Professional Conduct

Members in the Privacy and Access Council of Canada (PACC) voluntarily agree and commit to abide by all requirements of this Code of Ethical Principles and Professional Conduct.

Every member agrees and commits to conduct her/himself in a manner that supports the Mission and Objectives of PACC:

- a) Advance awareness of Access to Information, Protection of Privacy, and Information Governance;
 - b) Promote responsible and effective practices and policies on Access to Information, Protection of Privacy, and Information Governance;
 - c) Provide education and training in the area of Access to Information, Protection of Privacy, and Information Governance;
 - d) Provide and administer a professional certification program pursuant to defined national standards of competence, professionalism and proficiency related to Access to Information, Protection of Privacy, and Information Governance;
 - e) Advance and promote awareness of Access to Information, Protection of Privacy, and Information Governance issues through advocacy, training and related products, materials and services;
 - f) Establish and maintain a Canadian centre of expertise and excellence in Access to Information, Protection of Privacy, and Information Governance;
 - g) Address other issues related to Access to Information, Protection of Privacy, and Information Governance of concern to Canadians;
3. Every member agrees and commits to contribute to the development of the Information Privacy, Access and Information Governance profession through practice, research, teaching, administration and advocating on behalf of the profession.
4. Every member agrees and commits to maintain competence in carrying out professional responsibilities and provide services in an honest, fair, unbiased, and diligent manner.



5. Every member agrees and commits to only accept engagements or assignments that are within the limits of her or his own knowledge, experience and skill, and for which she/he has a reasonable expectation of completing with professional competence, integrity and objectivity, and in a timely manner.

6. Every member agrees and commits to act with integrity, fairness and impartiality; to not take credit for work or achievements of others; to reject any business practice that is improper, dishonest, illegal, or unethical; to not engage in, condone, or assist others in conducting any illegal or dishonest behavior, including theft, fraud, corruption, collusion, embezzlement, or bribery, or in conduct that results in physical harm or creates or fosters an environment of fear, humiliation, manipulation, or exploitation of another person; to not take or abuse the property of others, including intellectual property; and to not engage in, condone, or countenance slander or libel.

7. Every member agrees and commits to avoiding any behaviors that might bring the Information Privacy, Access and Information Governance Profession into disrepute, and to avoid compromising professional responsibility or personal integrity by seeking assistance and/or recommending the service of other qualified organizers and/or other qualified professionals when requested to provide services beyond my level of competence.

8. Every member agrees and commits to resist any influence, interference or request that could undermine or compromise my professional integrity or values.

9. Every member agrees and commits to comply with the Terms and Conditions applicable to members of the Privacy and Access Council of Canada.

10. Every member agrees and commits to hold all confidential information that becomes known to her or him in the course of her or his work as confidential, except where disclosure is made with the consent